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O+M

1 June 1951

ADMINISTRATIVE SERVICES OFFICE

SLOT	T/O	INCUMBENT	ENDING OR VACANT
		GENERAL SERVICES DIVISION (CONTINUED)	
25X1		RECORDS MANAGEMENT AND DISTRIBUTION BRANCH	
	GS-13	Records Mgt. Officer [redacted] (Prom. from GS-12 pndg. 5-28-51)	25X1
	GS-12	Intelligence Officer(V. Doc.)	VACANT
	GS-5	Clerk-Stenographer	VACANT
		Mail & Courier Section	
	GS-8	Mail Supervisor	25X1
	GS-7	Mail Supervisor	
	GS-5	Couriers	
			***
			***
			[redacted], Jr. 25X1
			3-21-51 (GS-3) P.C. 4-18-51
			*
			[redacted] 25X1
			(GS-3) Rep. for
			[redacted] -24-51 25X1
	GS-5	Mail Supvr.	25X1
	GS-4	Mail Clerk	[redacted] 25X1
			(GS-3) 3-29-51
			**
	GS-4	Secret Couriers	
			***
			*

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ADMINISTRATIVE SERVICES OFFICE

SLOT	T/O		INCUMBENT	PENDING OR VACANT
		GENERAL SERVICES DIVISION (CONTINUED)		
25X1		RECORDS MANAGEMENT AND DISTRIBUTION BRANCH (CONTINUED)		
		Mail and Courier Section (Continued)		
	GS-4	Secret Couriers (Cont.)		*** 25X1
				***
				GS-3, 25X1
				5-24-51
				***
	GS-3	Couriers		3-17-5 25X1
				EOD'd in Pool 4-16-51
				25X1
				2-13-51 P.C. 4-17-51
				EOD'd in Pool 4-23-51
				*
	GS-3	Mail Clerk		**
				**
	CPC-4	Messenger		ing
	CPC-3	Messenger		-27-51 25X1
				5-1-51
		*RR #3344 (3-GS-3 Couriers) 2-1-51		11 ***RR#3592 (6-CPC-3 Messengers) 3-26-51
		Administrative Files Section		
	GS-7	Mail & File Supvr.		
	GS-5	File Clerk		
	GS-4	Mail & File Clerk		
	GS-4	File Clerk		

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ADMINISTRATIVE SERVICES OFFICE

SLOT	T/O		INCUMBENT	PENDING OR VACANT
		GENERAL SERVICES DIVISION (CONTINUED)		
		RECORDS MANAGEMENT AND DISTRIBUTION BRANCH (CONTINUED)		
		Records Control Section		
25	[redacted]	GS-12 Methods Exam.(Records) GS-11 Methods Exam.(Microfilm) GS-9 Methods Exam.(Records) GS-7 Methods Exam.(Records) GS-4 Clark-Stenographer	[redacted]	VACANT RR #3181 9-6-50 [redacted] (Sec. el. only) 4-23-51 [redacted] (Sec. el. only) 5-17-51

25X1

25X1 [redacted] - Total T/O - General Services Division

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TRANSMITTAL SLIP

6-4-51
DATE

TO: Acting Chief, Records Mgt & Dist.
BUILDING | ROOM NO.

REMARKS:

FROM: Adm. Off. - Adm. Ser.
BUILDING | ROOM NO. | EXTENSION

FORM NO. 36-8
SEP 1946

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